

# Direct Debit Authority

Name of your organisation

Site name (if applicable)

Site address (if applicable)

Apartment/unit

Contact phone number

## Contact EMP Limited

0800 890 112 | [help@emp.net.nz](mailto:help@emp.net.nz) | P.O. Box 30515, Lower Hutt, 5010

# Direct Debit Authority

My account to be debited (acceptor) <input type="text"/>				Initiator's authorisation code <table border="1"> <tr> <td>0</td><td>2</td><td>3</td><td>1</td><td>6</td><td>3</td><td>8</td> </tr> </table>		0	2	3	1	6	3	8
0	2	3	1	6	3	8						
Name of my bank <input type="text"/>												
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>							
Bank	Branch	Account	Suffix									
Approved <hr/> 3163   03/18												

**From the acceptor to my bank**

I authorise you to debit my account with the amounts of direct debit instructions received from **EMP Limited** (the 'Initiator') with the authorisation code specified on this authority and in accordance with this authority until further notice from me.

**I agree that this authority is subject to:**

- My bank's terms and conditions that relate to my account, and
- The terms and conditions listed below.

Authorised signature/s <input type="text"/>	Date <input type="text"/> / <input type="text"/> / <input type="text"/>
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**Specific conditions relating to notices and disputes**

1. I agree that the Initiator must give me at least 10 days' prior notice of each direct debit, including the first direct debit in a series.
2. Changes to the amounts or dates of a series of direct debits require 30 days' prior notice to me.
3. I can also agree with the Initiator to receive a same day notice for direct debits specifically requested by me.
4. All notices must be in writing, but can be delivered electronically, if I have agreed that with the Initiator.
5. I can also ask you to reverse a direct debit up to 120 days after the direct debit if:
  - I didn't receive proper notice of the amount and date of the direct debit, or
  - I received notice but the amount or date of the direct debit is different from the amount or date on the notice.
6. If you dishonour a direct debit but the Initiator retries it within 5 business days of the original direct debit, I understand that the Initiator doesn't need to notify me again about that direct debit.

<b>For Bank Use Only</b>	Date Received:                      Recorded by:                      Checked by:	Bank Stamp <input type="text"/>
	Original – Retain at Branch Copy – Forward to Initiator if requested	